Sri Sathya Sai College for Women, Bhopal

EARN WHILE YOU LEARN POLICY

To develop entrepreneurship among the students

IQAC
Excellence Ahead

Objective

The "Earn While You Learn" program at Sri Sathya Sai College for Women aims to support students financially while fostering skill development, responsibility, and work experience. This initiative encourages self-sufficiency and practical learning, thereby promoting women's empowerment and preparing students for professional careers.

Eligibility Criteria

Enrollment Status: The student must be enrolled in any undergraduate or postgraduate course at the college.

Academic Standing: Students should maintain a minimum academic score (e.g., 60% in previous semesters) to ensure a balance between academic and work commitments.

Attendance: The student must have at least 75% attendance in the current academic year.

Application Process: Interested students must complete the application form, available at the college office, and submit it with a statement of purpose.

Areas of Work

Students will have the opportunity to work in various departments and roles based on college needs and students' skills:

Library Assistance: Cataloguing books, assisting with book issues and returns, and maintaining records.

Laboratory Assistance: Supporting lab maintenance, assisting faculty during practicals, and preparing lab materials.

Administrative Support: Assisting with data entry, filing, admissions, and other clerical tasks.

IT and Technical Support: Providing technical support during college events, maintaining computer labs, and assisting with digital initiatives.

Event Coordination: Helping organize and manage college events, workshops, and seminars.

Work Hours and Remuneration

Work Hours: Students can work a maximum of 20 hours per week to ensure academic commitments are met.

Remuneration: Compensation will be provided on an hourly basis, as per college norms, and will be disbursed monthly.

Application and Selection Process

Application Submission: Submit a completed application form and personal statement to the college office.

Interview: Eligible students may be called for an interview to assess skills and work preferences.

Training: Selected students will receive orientation and basic training to perform their tasks efficiently.

Monitoring and Evaluation

Supervisor: Each student will be assigned a supervisor in their respective department to guide and monitor performance.

Performance Review: A bi-monthly evaluation will be conducted to assess work quality and punctuality.

Feedback: Students will receive constructive feedback to help develop skills and improve performance.

Code of Conduct

Students participating in this program must adhere to college policies, demonstrate professionalism, and maintain confidentiality in their assigned roles.

Benefits to Students

Financial Support: Provides students with a modest income to help with college-related expenses.

Skill Development: Offers hands-on experience and practical skills that enhance employability.

Networking: Connects students with faculty and staff, broadening professional connections and mentorship opportunities.
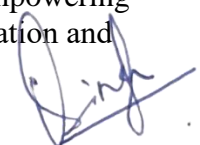
Conclusion

Sri Sathya Sai College for Women is committed to supporting students' financial independence and skill development. This policy aims to create a holistic, empowering learning environment that aligns with our mission to advance women's education and professional success.

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